

WORD Format CLEE Application As of April 2007

Welcome to the newly developed WORD Format edition of the CLEE Application for use by CLEE XIII applicants and beyond. The advantage of using this format is that you can download the application by saving it on your computer desktop as IE, *mycleeapp.doc* and then you can open it up, write parts of your application as time permits, save what you have entered and close. Then you can return at another time to continue the application, make changes and additions, save again, and so on till the application is complete.

When done you have a couple options on processing the final copy:

1. Print out the completed application, insert the required documentation as outlined on the checklist at the end of the application, labeling each document by Dimension it supports, and then mail or fax the entire document to the address or fax listed at the end of the application.
2. You can elect to submit the application as an attachment to ray.miller@oacp.org and then mail or fax the required documentation within 48 hours after submitting the electronic application. Again be sure to properly label each document as to the dimension it supports.

The WORD format form has defined fields and boxes to enter the data requested. The boxes will expand to a prescribed length, after which you will not be able to enter additional information. Be brief and succinct in what you enter. Enter dates as mm/dd/yy.

To move from field to field. Just TAB over to the next box.

If you have questions or problems using this form, contact ray.miller@oacp.org for assistance.

We look forward to receiving your application.